

Minutes
of the public annual general meeting 2017
of Europäischer Fachverband Klang-Massage-Therapie e.V. (FV) at
Rhön Academy Schwarzerden

Beginning: 02:00 p.m.

on 1st October 2017

End: 03.45 p.m.

Participants

On the part of the Executive Committee:

Peter Hess – 1st Chairman

Ulrich Krause – Deputy Chairman (Treasurer)

Dr. Christina Koller – Deputy Chairman (Secretary)

As well as the Branch Manager Katrin Beha

and the Cash Auditor Claudia Keskinen

43 members of the Association and 4 guests are present.

Agenda:

1. Opening of the meeting by the Chairman
2. Election of the chairman of the meeting and determination of participants entitled to vote
3. Report and accounts of the Executive Committee
4. Report of the cash auditors
5. Amendments to the Articles of Association
6. New elections of the Executive Committee and treasurers
7. Miscellaneous

TOP 1 Opening of the Annual General Meeting by the First Chairman Peter Hess

- Peter Hess opens the meeting and refers to the proper invitation of members and welcomes the participants.
- The Annual General Meeting was again rescheduled on Sunday this year.
For your information: Based on some member proposals the Executive Committee is considering the meeting to be held within the framework of the Association meeting (Fachverbandstagung) or Symposium (Fachkongress) in the future again for more members participating therein. Another option could be to generally separate the Annual General Meeting from the Association meeting (Fachverbandstagung) or Symposium (Fachkongress).
- Moreover, Peter Hess welcomes Mrs. Dr. Wagner-Burkhard, lawyer specialized in law of association. As already in 2016, she was invited in order to reply to potentially upcoming

questions directly and safely and to allow for the Annual General Meeting being held formally correct.

- Peter Hess presents again Katrin Beha, Branch Manager, as well as the new employee Bianca Beinsen.

TOP 2 Election of the Chairman of the Meeting

- Norbert Kasproski is proposed chairman of the meeting and unanimously elected (43 yes-votes, no no-votes, no abstentions). Dr. Christina Koller takes the minutes.
- Norbert Kasproski announces the agenda sent to the employees and gives Peter Hess the floor regarding TOP 3.

TOP 3 Report and accounts of the Executive Committee

(for details please refer to the presentation on the Annual General Meeting)

- Brief representation of the cooperation between the Association and Peter Hess[®] Institute, at which all members of the Association are trained (just as at Peter Hess[®] academies abroad), *Dr. Christina Koller*
- Report on activities in 2017, *Dr. Christina Koller*
- Activities within the framework of the membership of our Association in the Umbrella Organisation for independent, consulting and health-supporting professions (liberal health professions), *Ulrich Krause*
Thanks to Patrick Martin for his commitment as a representative of our Association!
At the end of the year he will pass on this task to Katrin Beha.
- Outlook for 2018, *Dr. Christina Koller*
- We are a strong association – Number of members, *Dr. Christina Koller*
- Cash report for 2017, *Ulrich Krause*

Norbert Kasproski asks for questions about the report and accounts of the Executive Committee.

Since there are no further questions, Norbert Kasproski leads over to TOP 4.

TOP 4 Report of the cash auditors

Representative for Andreas Hüne, Mrs. Dr. Bianka Petzelberger has taken on the task of cash audit. Accordingly, the cash register was inspected and investigated by Claudia Keskinen and Dr. Bianka Petzelberger. Accounting is correct and funds were used in accordance with the Articles of Association. There are no complaints so that the cash auditors propose unrestricted discharge of the Executive Committee.

Questions regarding the cash report of the Executive Committee were asked and answered.

Claudia Keskinen had already recommended discharge of the Executive Committee.

It is discussed and agreed on discharge of the Executive Committee.

Currently, 42 members entitled to vote are present, one member left the meeting earlier at 02:07 p.m. for personal reasons.

The Executive Committee is discharged by the General Meeting, non no-votes, 3 abstentions, 40 yes-votes.

Norbert Kasprowski leads over to TOP 5.

TOP 5 Amendments to the Articles of Association

Dr. Christina Koller reads out all amendments to the Articles of Association as sent to all members together with the invitation to the Annual General Meeting and explains them briefly. After that, questions on this are answered and rewordings of the amendments to the Articles of Association to articles 2, 5 and 9 proposed. This leads to the following adaptations of the proposed articles 2,5 and 9 of the Articles of Association (amendments to current Articles of Association in blue):

§ 2 Purpose of the Association

The Association is mainly active in the field of supporting professional education. The purpose of the Association is the content-related further development and quality assurance of Peter Hess® sound methods as well as the comprehensive representation of interests and support of practitioners trained at Peter Hess® Institute and Peter Hess® academies regarding all questions of their professional execution of Peter Hess® sound methods.

Peter Hess has been developing sound massage since 1984 within years of research and practice. Based on this holistic relaxation method numerous specialisations have developed since then, representing a specialised and modified application of the method for the work fields wellness, prevention, educational science, consulting, coaching, therapy and health care. Subject-specific contents of this work are forwarded within education and training seminars at Peter Hess® Institute in Germany and associated Peter Hess® academies abroad.

The statutory purpose of the Articles of Association is particularly realized by:

- Close cooperation with Peter Hess® Institute and its cooperation partners
- Public relations work by publications and advertising as well as sending regular information letters

- The offer for exchange of expertise and for further training on the occasion of the annual Association meeting (Fachverbandstagung), Symposium (Fachkongress) and special seminars of the Association
- Quality assurance of Peter Hess® sound methods
- Creating work, information and advertising material

§ 5 Membership

- (1) All persons having started or completed a training in Peter Hess® sound methods recognized by “Europäischer Fachverband für Klang-Massage-Therapie e.V.“ may become members of the Association.
- (2) As far as recognized by “Europäischer Fachverband für Klang-Massage-Therapie e.V.“, also national European associations may become members. National associations shall not be entitled to vote in the General Meeting.

New paragraph:

- (3) Even institutions having been certified by Peter Hess® Institute may become members. Each institution obtains 2 votes in the General Meeting.
- (4) Supporting members may be natural or legal persons. They do not have any voting rights in the General Meeting.
- (5) The Executive Committee decides on the written application.
- (6) In the individual case –as far as justified in the interest of the Association - the Executive Committee may accept persons as members who do not comply with the requirements of paragraph 1.
- (7) Membership shall be terminated
 - (a) Upon death of the member;
 - (b) By written letter of resignation, addressed to the Executive Committee. It shall be exclusively admissible at the end of a calendar year subject to a term of three month notice.
 - (c) By exclusion from the Association by resolution of the Executive Committee. **Exclusion from the Association may occur in the event of:**
 - the member concerned having substantially infringed the Association’s interests or
 - the member falling behind with paying the membership fee for more than three months and despite reminder to the last-known address failing to settle the backlog in full within two weeks.
 Decision on exclusion is up to the Executive Committee, the member concerned shall be entitled to be heard in advance.

§ 9 Membership fees

Membership contribution is levied on an annual basis. Membership fees are due as annual fees in advance respectively on 1st January for the current year of a year. In case of start of membership during the year, the proportionate annual contribution shall be due within four weeks upon commencement of membership. The amount of membership fees for individual members (ordinary and supporting) shall be determined by the General Meeting. The amount

of membership fee for institutions (paragraph 5, section 3) shall be defined by the Executive Committee within contribution rules.

Currently, 41 members entitled to vote are present, a further member had left the meeting earlier at 02:45 p.m. for personal reasons. The Chairman of the meeting requests voting on articles 2,5 and 9 of the Articles of Association in its before-mentioned version and individually discussed with the members. The amendments to the Articles of Association are unanimously accepted, 41 yes-votes, no no-note, no abstention.

In the following, it is voted on the further amendments to the Articles of Association (amendments in blue):

§ 1 Name and registered office

- (1) The name of the Association is “Europäischer Fachverband Klang-Massage-Therapie e.V.” It shall be registered in the register of associations.
- (2) The Association is registered at [Bruchhausen-Vilsen](#).

§ 3 Status

First sentence dismissed.

The Association is non-profit-making; it does not primarily pursue own financial purposes. Funds of the Association shall be exclusively used for statutory purposes. Members do not obtain any benefits from the Association’s funds. No person must be favoured by expenses alien to the purpose of the Association or by unreasonably high remunerations.

§ 7 The Executive Committee

- (1) The Executive Committee consists of the First Chairman and two deputy chairpersons. Judicially and extrajudicially the Association is represented by the First Chairman. The Executive Committee shall appoint one of the deputy chair persons treasurer, the other one secretary. [Decisions of the Executive Committee shall be subject to simple majority, in case of parity of votes the vote of the First Chairman shall be decisive.](#)
- (2) The Executive Committee is elected by the General Meeting for a period of two years. The person obtaining the simple majority of votes is considered elected. The Executive Committee will remain in office until a new election will be carried out. In case of a member leaving the Executive Committee during the term of office, the Executive Committee shall appoint a substitute member for the remaining term of office of the Executive Committee.
- (3) The Executive Committee may delegate the execution of current activities of the Association to a managing director.
- (4) Close cooperation to [Peter Hess® Institute](#) and its related quality assurance of Peter Hess® sound methods mediated there shall be ensured. At least one member of the

Executive Committee of "Europäischer Fachverbandes Klang-Massage-Therapie e.V." shall originate from the management/development team of Peter Hess[®] Institute.

§ 8 The General Meeting

- (1) The annual General Meeting shall be called annually by personal **written** invitation by the First Chairman subject to an invitation term of two weeks. **The invitation may be sent also by e-mail** and shall contain the agenda decided by the Executive Committee.
- (2) The tasks of the General Meeting are particularly as follows:
 - (a) Acceptance of the report of the Executive Committee and its discharge;
 - (b) Budget approval for the coming fiscal year;
 - (c) Election of the Executive Committee and treasurers (every two years);
 - (d) Resolutions on amendments and dissolution of the Association;
 - (e) Resolutions on appointing a member against his/her exclusion by the Executive Committee;
 - (f) Determination of the membership fee.
- (3) Amendments to the Articles require the consent by at least 75 per cent of attending members authorized to vote.
- (4) The Executive Committee shall immediately call a General Meeting if required by the interests of the Association or if at least 40 of the members require calling of a meeting in writing and by indicating the purpose and reasons.
- (5) Resolutions of the General Meeting shall be documented within minutes signed by the Chairperson and the keeper of the minutes.

Norbert Kasprowski asks for voting on the amendments to the Articles of Association before-mentioned and individually discussed (articles 1, 3, 7 and 8).

Currently, 39 members entitled to vote are present since two members had to leave the meeting at 02.57 p.m. for personal reasons.

The amendments to the Articles of Association are decided unanimously, 39 yes-votes, no no-vote, no abstentions.

Norbert Kasprowski leads over to TOP 6.

TOP 6 New elections of the executive board and treasurers

Election of Executive Committee

Currently, 36 members entitled to vote are present, since at 03.20 p.m. three members had to leave the meeting prematurely for personal reasons.

Proposals vor the First Chairman: Peter Hess, no further proposals.

Peter Hess is elected First Chairman with one abstention, 35 yes-votes and no no-vote.

He accepts the election.

Proposals for deputy chairman – treasurer: Ulrich Krause, no further proposals.
Ulrich Krause is elected treasurer with one abstention, 35 yes-votes and no no-vote.
He accepts the election.

Proposals for the deputy chairperson – secretary: Dr. Christina Koller, no further proposals.
Dr. Christina Koller is elected secretary with one abstention, 35 yes-votes and no no-vote.
She accepts the election.

Election of cash auditors

Proposals for cash audit: Maria Schmidt-Fieber, Kristin Alberti, no further proposals.
Currently, 36 members entitled to vote are present.

Maria Schmidt-Fieber is elected cash auditor with one abstention, 35 yes-votes and no no-vote. She accepts the election.

Kristin Alberti is elected cash auditor with one abstention, 35 yes-votes and no no-vote. She accepts the election.

TOP 7 Miscellaneous

No further questions or comments.

Closing words of Peter Hess.

Norbert Kasprowski terminates the session at 03.45 p.m..

Signature Chairman of the meeting / Secretary:
sgd. Norbert Kasprowski / Dr. Christina Koller